



### **Parent and Pupil Acceptable Use Policy for Zoom**

1. By accepting the Zoom meeting ID and joining the meeting, with parental responsibility, you agree to the terms set out in this document.
2. Children should not create a zoom account. An account is not needed- go to the zoom website and click 'join a meeting'.
3. Zoom is only to be accessed by a device in a communal family space.
4. It should ideally be supervised by an adult to deal with any technical difficulties.
5. Attendees should be dressed appropriately.
6. The meeting ID is to remain confidential and not to be shared to anyone that it was not designated for.
7. Recording, photos or screenshots of the Zoom meeting are not allowed by participants.
8. The Zoom meeting will be recorded by the hosting teacher and stored in line with the school GDPR and ICT policy.
9. The Zoom meeting will be locked by the teacher 10 minutes after the start time so that it can only be accessed by authorised participants. Unfortunately, anyone arriving late to the meeting will not be able to gain access even with the meeting ID.
10. For participants, some Zoom facilities will be disabled by the host teacher. This is not limited to the screen record function, chat and screen share.
11. The same behaviour expectations that are set within a classroom apply to the Zoom meeting and the teacher retains the right to terminate a pupil's participation.
12. I will support my child in concentrating, listening and focussing on the lesson being delivered.

I confirm that I agree to the terms in this document.

Parent of \_\_\_\_\_ (child)

Signed \_\_\_\_\_ (type in your name)

Date \_\_\_\_\_

PLEASE EMAIL THIS TO [biltongrange12@outlook.com](mailto:biltongrange12@outlook.com) **before** your child's first Zoom lesson.