



North

Yorkshire County Council

Children and Young People's Service

## APPLICATION TO ENABLE SCHOOL TO CLAIM FOR PUPIL PREMIUM FUNDING (KEY STAGE 1)

**As you will be aware the Government has introduced Universal Free School Meals for all pupils in Key Stage 1 (i.e. Reception through to Year 2) with effect from September 2014.**

We are asking parents and guardians who have a child in Key Stage 1 and who are attending a North Yorkshire Local Authority maintained school to complete the form below. This will then enable us to assess your statutory entitlement to claim free school meals and confirm to school if they are entitled to claim additional funding for your child, known as the Pupil Premium. Pupil Premium is additional funding given to school to help increase children's levels of attainment.

Any qualifying family that registers their eligibility will help ensure that their child's school receives an additional £1300 per year for each child registered.

Please complete all sections of the form below and return this to the Welfare Team at the address below. Please contact 01609 533405 should you have any queries about completing the form.

### 1. CHILD/CHILDREN DETAILS

CHILD'S SURNAME	CHILD'S FIRST NAME	D.O.B	SEX	NAME OF SCHOOL ATTENDING

### 2. PARENT/GUARDIAN DETAILS – these should be the details relating to the person who is claiming the benefit

<b>SURNAME:</b>								
<b>FIRST NAME:</b>								
<b>DATE OF BIRTH:</b>								
<b>NATIONAL INSURANCE NUMBER:</b>								
<b>CONTACT PHONE NUMBER:</b>				<b>EMAIL</b>				
<b>CURRENT ADDRESS:</b>							<b>Postcode:</b>	

PLEASE ALSO PROVIDE YOUR PREVIOUS ADDRESS IF YOU HAVE MOVED IN THE LAST YEAR:		Postcode:
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### 3. FAMILY INCOME AND BENEFIT DETAILS

**Please indicate which benefit you are currently in receipt of.**

- Income Support
- Income-Based Jobseekers' Allowance
- Income-Related Employment and Support Allowance
- Child Tax Credit, provided you are **not entitled to Working Tax Credit**, and have an annual household income (as assessed by HM Revenue & Customs) that does not exceed £16,190
- Support under part VI of the Immigration and Asylum Act 1999
- Guarantee element of State Pension Credit
- A "Run-on" of Working Tax Credit - the payment someone may receive for a further four weeks after they stop qualifying for Working Tax Credit

**Applicants in receipt of the above benefits or credits do not need to enclose proof. You will be contacted should further information be sought.**

If your circumstances change, please inform your child's school or the Welfare Team immediately.

**DECLARATION**

Any personal information you give us is held securely and will be used only for council purposes. Information that was given for one purpose may be used for other council purposes, unless there are legal restrictions preventing this.

The information I have given on this form is complete and accurate.

**Signature of parent/guardian:** .....

**Date:**.....

Please complete and return this form to the school or direct to; The Welfare Team, CYPS, Jesmond House, 31/33 Victoria Avenue, Harrogate, HG1 5QE or Email to [schoolwelfare@northyorks.gov.uk](mailto:schoolwelfare@northyorks.gov.uk)  
 Fax: 01423 709048